

# ETUC SEMESTER TOOLKIT – 2.0

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TU INVOLVEMENT IN THE SEMESTER  
AT NATIONAL LEVEL

BRUSSELS 15 MAY 2017

# Toolkit on www.etuc.org

The screenshot shows the website's navigation menu with 'Survey Admin', 'Survey', 'Semester toolkit', and 'Admin semester toolkit' circled in red. A blue arrow points from the 'Semester toolkit' link to the search results. The search results show 'Economic Governance / European Semester' with a sub-link for 'European Semester toolkit' circled in red. Another blue arrow points from this link to the 'ETUC Semester' timeline.

The 'ETUC Semester' page features a vertical timeline from September to August. Key events include:
 

- September: ETUC for Growth & Social Progress - Priorities for the AGS
- November: TU Inputs for Country Reports
- December: ETUC Report on TU Inputs for Country Reports + Early Stage Consultation with European Commission
- February: Country Reports
- April: National Plans (NRP + SCP)
- May: Draft Country Specific Recommendations
- July: ETUC Survey on TU Involvement - start
- August: ETUC Survey on TU Involvement - results

 Below the timeline is a 'Resource centre' section with a table of events, toolkit documents, and reports.

Events	ETUC Toolkit	Resource centre
<b>SEP 28</b> AGS Consultation Wednesday, 28 September, 2016 (All day) Tripartite ex-ante consultation on AGS 2017 with the European Commission and EU social partners.	ETUC Resolution on Trade Union Involvement in the EU Semester  ETUC Report Early Stage Consultation on Country Reports  ETUC SEMESTER TOOLKIT 2.0 - Influencing the European Semester	ETUC report on national Trade unions inputs for The early-stage consultation On country reports 2016  ETUC document - Belgium  ETUC for Growth and Social Progress: Priorities for the Annual Growth Survey 2017
<b>DEC 06</b> DG ECFIN seminar	Use of the pdf template for the early	ETUC document - Belgium

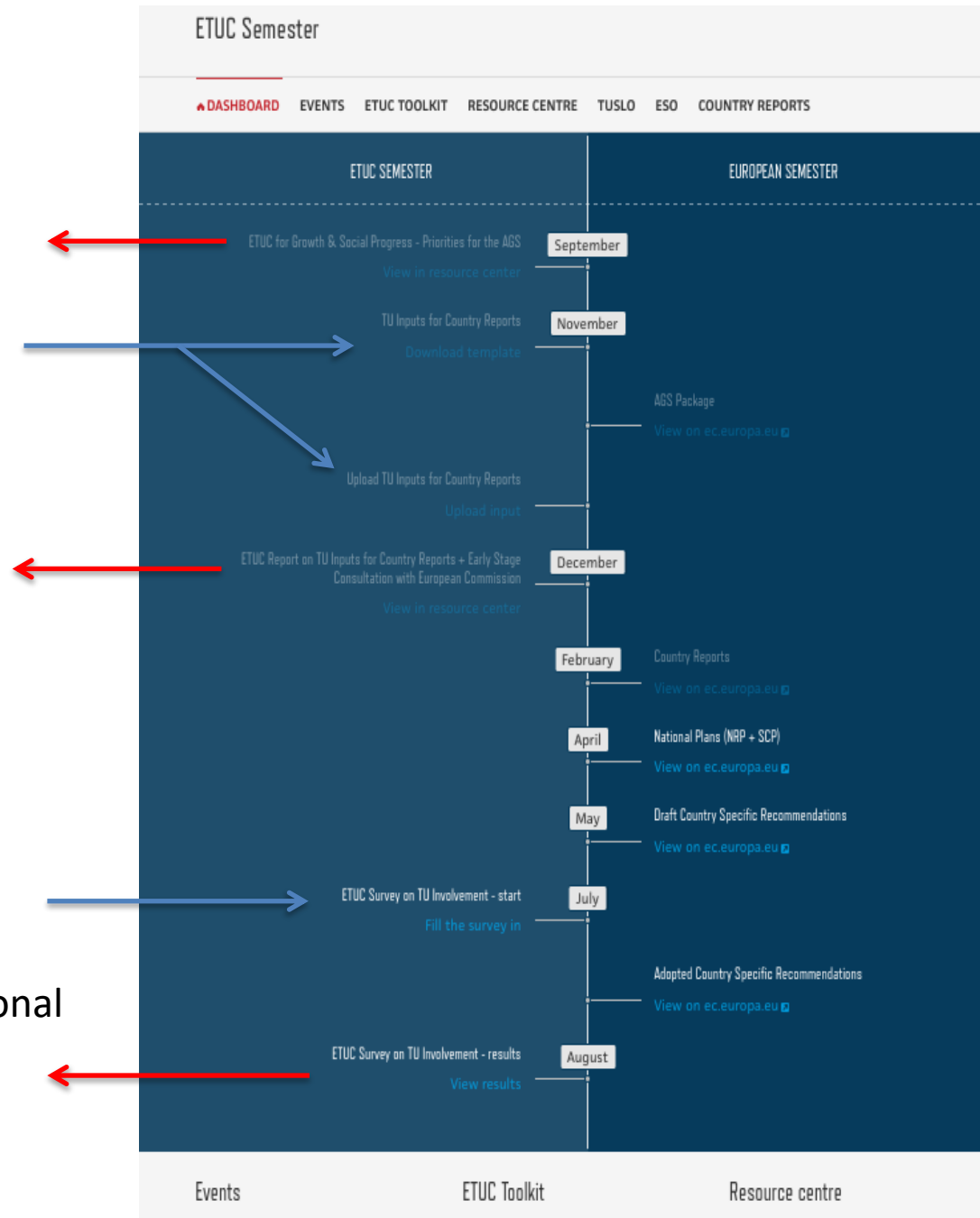
**ATT!!!** Login in [www.etuc.org](http://www.etuc.org) to have access to the ETUC SEMESTER toolkit 2.0

# TIMELINE

Tool 1: ETUC for growth & social progress (Jul-Sep)

Tool 2: Early stage consultation on country reports (Nov-Jan)

Tool 3: Monitoring trade union involvement at national level (May-Jul)



# RIGHT TO BE INVOLVED

## LEGAL SOURCES

**Quadripartite statement signed by the European social partners, the European Commission and the Council on A New Start for Social Dialogue, 27/06/2016**

**Key messages on successful involvement of Social Partners in national European Semester processes**



Your voice.  
Your interests.  
Your future.



### A New Start for Social Dialogue

Statement of the Presidency of the Council of the European Union, the European Commission and the European Social Partners

The promotion of dialogue between management and labour is recognised in the Treaty on the Functioning of the European Union as a common objective of the Union and the Member



Brussels, 22 November 2016  
(OR. en)

14367/16

SOC 704  
EMPL 483  
ECOFIN 1038  
EDUC 376


#### NOTE

From: General Secretariat of the Council  
To: Permanent Representatives Committee/Council  
Subject: Social Partners' involvement at national level in the European Semester

# Tool 2 - monitoring social dialogue as driver for policy implementation

EUROPEAN SEMESTER 2017

**ETUC REPORT ON NATIONAL TRADE UNIONS INPUTS FOR THE EARLY-STAGE CONSULTATION ON COUNTRY REPORTS**



**SYNDICAT EUROPEEN TRADE UNION**

**QUESTIONNAIRE: EARLY-STAGE CONSULTATION ON COUNTRY REPORTS 2017**

**QUESTIONNAIRE: CONSULTATION INITIALE SUR LES RAPPORTS PAR PAYS EN 2017**

COUNTRY / PAYS

CONTACT PERSON / PERSONNE DE CONTACT

ORGANISATION(S) / ORGANISATION

JOINTLY SUBMITTED WITH (add here additional organisations other than the one appearing above)  
SOUIS COMMUNIQUEMENT AVEC (ajouter les organisations autres que celle mentionnée ci-dessus)

**UK** Please, fill in boxes that are actually relevant for your country. You are not requested to fill in all boxes necessarily. In principle the questionnaire should be filled in referring to:

- Trade union priorities identified in the document "ETUC for Growth and Social Progress - Priorities for the AGS"
- Implementation of past Country Specific Recommendations\*

**FR** Veuillez remplir les encadrés réellement pertinents pour votre pays. Vous ne devez pas nécessairement remplir tous les encadrés. En principe, le questionnaire devrait être complété en ce qui concerne :

- Les priorités syndicales inscrites dans le document « La CES pour la croissance et le progrès social - Les Priorités pour l'Examen Annuel de la Croissance »
- la mise en œuvre des recommandations par pays

**BOX 7: SOCIAL DIALOGUE**  
Country Specific Recommendation may ask governments to involve social partners to implement specific policies. Use this box to explain "if" an "how" social partners have been actually involved.

**ENCADRÉ 7: DIALOGUE SOCIAL**  
Les recommandations par pays peuvent demander aux gouvernements d'associer les partenaires sociaux à la mise en œuvre de politiques spécifiques. Utilisez cet encadré pour expliquer « si » et « comment » les partenaires sociaux ont été réellement associés.

**UK** Please organise your inputs in the following order

- what challenges your country has to address?
- What are your best policy option to address the challenges?
- Can you provide some figures/data/facts that justify your demands?

Max. 5.000 digits

**FR** Veuillez structurer vos contributions dans l'ordre suivant

- Précisez la recommandation par pays qui mentionne les partenaires sociaux
- Expliquez si les partenaires sociaux ont réellement été associés
- Si tel est le cas, veuillez expliquer comment ils ont été associés
- Expliquez les résultats sur lesquels a débouché la consultation des partenaires sociaux

Max. 5 000 caractères

# Tool 2 – access, exchange, visibility, historical trends

ETUC Report Early Stage Consultation on Country Reports


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EU SEMESTER - DOCUMENTATION

[Print](#)

## Reports

Name	File	Nations
Report By Nation	 Report By Nation	Austria-Belgium-Bulgaria-Croatia-Cyprus-Estonia-Finland-France-Germany-Hungary-Ireland-Italy-Latvia-Malta-Netherlands-Poland-Portugal-Romania-Slovakia-Spain

## Attachments

Nation	Files
Austria	 ÖGB input for Country Report 2017 - ANNEX.pdf
Belgium	 27749 Input country report Belgium 2017 ABVV-ACV-ACVLB-EN figures.docx
Bulgaria	
Croatia	
Cyprus	
Estonia	
Finland	
France	
Germany	 203397 Beschäftigte in atypischen Erwerbsformen - EN - 14_09_2016.pdf  Tarifbindung_2015.pdf  ta_tarifbindung_beschaefigtige_1998_2015_cd.pdf  KfW-Kommunalpanel-2016.pdf

# TOOL 3: TRADE UNION INVOLVEMENT INDEX

## DEFINITIONS

Involvement: Any form of **dialogue** with national and European decision-makers which **meaningfully, in a timely manner, with adequate capacities** and **at the appropriate level** is conducive to ETUC affiliates exercising influence in the designing and in the implementation of policies at the milestones of the European Semester and, if desired, in any other process related to the economic governance of the EU.

# TRADE UNION INVOLVEMENT INDEX

- *Dialogue* is a process that consists of a two-way flow of information, involving at least the **decision-maker** and the trade unions, which has the potential to lead to the conclusion of an agreement.
- One-way communication or awareness raising practices are excluded from this concept.



# FORMAT OF THE CONSULTATION



Conferences, public events, informal or online public consultations.



Mulistakeholder events



Written Procedure



Consultation Meeting (occasionally)



Institutionalised Consultation (e.g. ESCs)



Social Dialogue

# TRADE UNION INVOLVEMENT INDEX

- **Meaningful**: trade unions should have access to complete written information to deliver a fully-informed position.

# ACCESS TO DOCUMENTS



No meaningful information



Oral information in informal context, or written notes including analysis but not challenges and policy options



Orientation paper outlining possible directions that the government could undertake



Draft of the National Reform Programme but only the section on labour-related issues.



Draft National Reform Programme



Draft National Reform Programme and the draft of the Stability/Convergence Plan

# TRADE UNION INVOLVEMENT INDEX

- **At the appropriate level:** the dialogue should take place with those who are actually able to influence policy decisions. This can be at political level (*i.e.*, Ministries, Undersecretaries, etc.), but technical levels can also be useful and desirable to better prepare consultation with the appropriate political level.

# AT APPROPRIATE LEVEL



No representative of the government



Special agencies tendered by the government



Dialogue with the government through an exchange of written documents or positions.



Government's representatives, at technical level only



Government's representatives, at political level only



Government's representatives at both technical and political levels

# TRADE UNION INVOLVEMENT INDEX

- **Timely**: sufficient time should be made available to trade unions to elaborate on the position/intentions of the decision-maker and react according to their actual capacities, without altering or derogating from their internal democratic constraints.

# TIMING



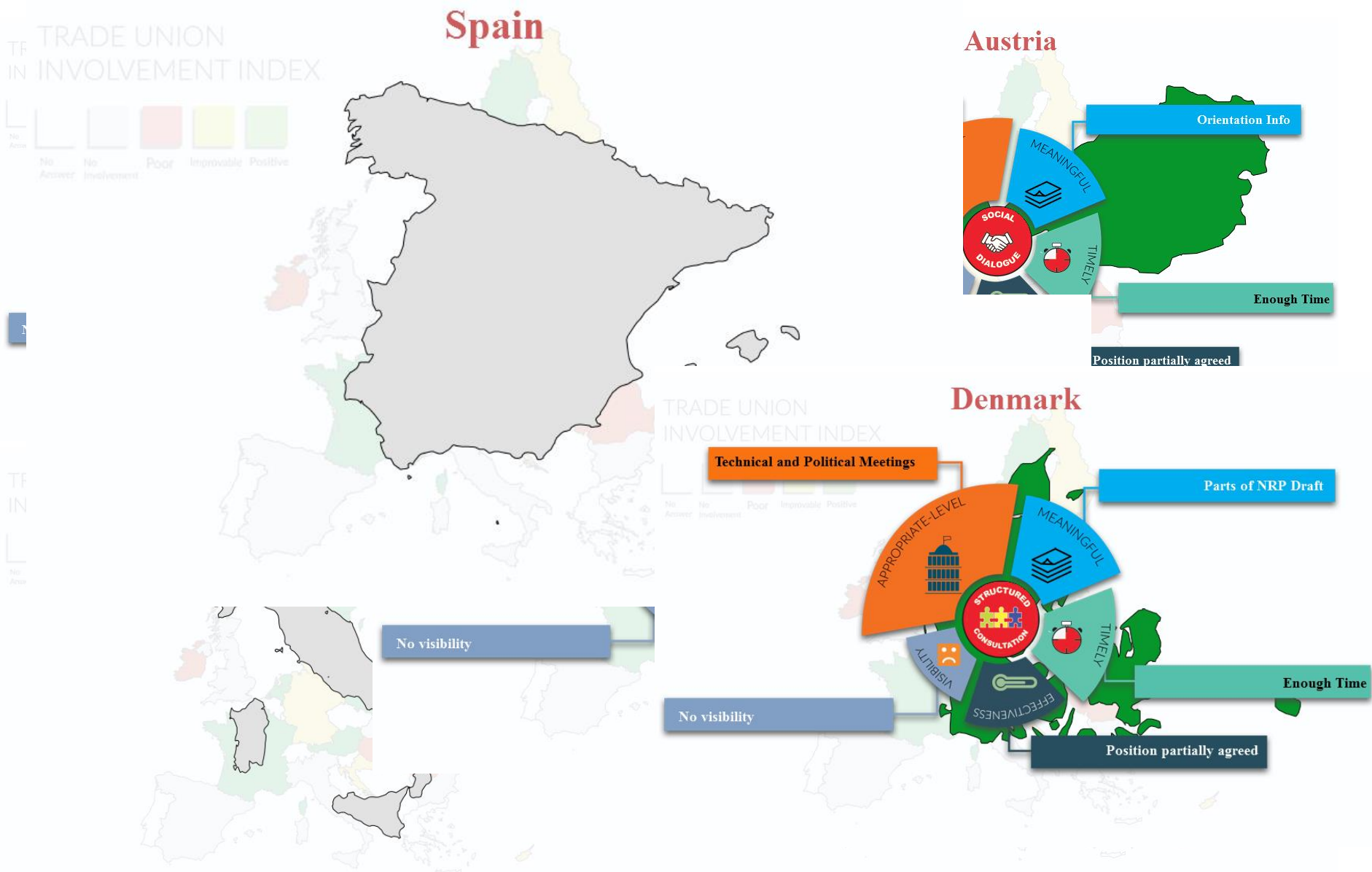
timing was non-reasonable



timing was non-sufficient



the timing was sufficient



Elaboration of the ETUC based on the exercise made with EMCO in October 2016. This sample shows the potential of the toolkit but does not reflect the reality. First issuing of the ETUC Involvement Index July 2017



# EFFECTIVENESS OF THE CONSULTATION



Positions ignored



Positions heard but not agreed/retained



Positions heard and partially agreed/retained



Positions heard and agreed/retained

# VISIBILITY



None



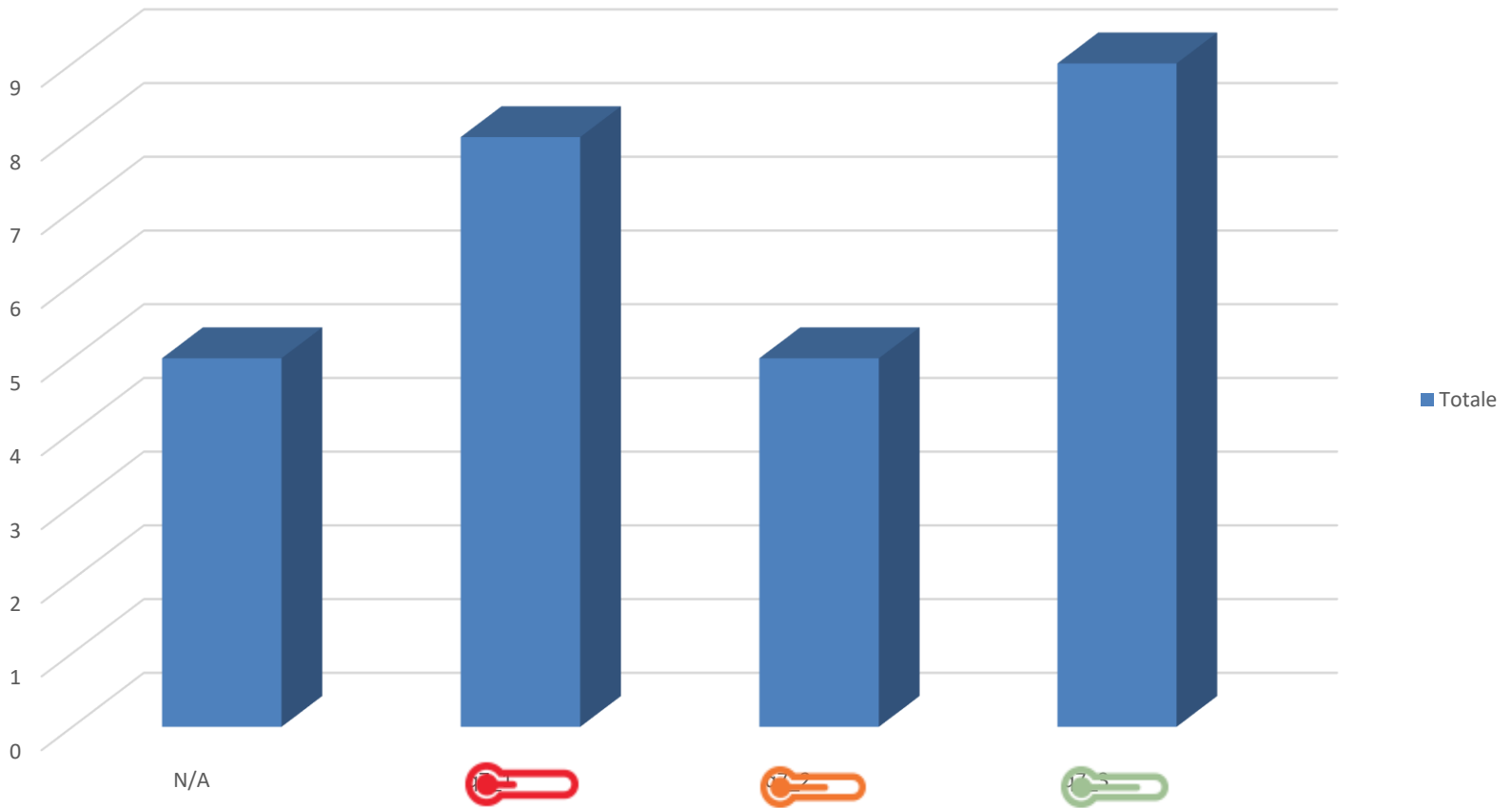
Retained or quoted



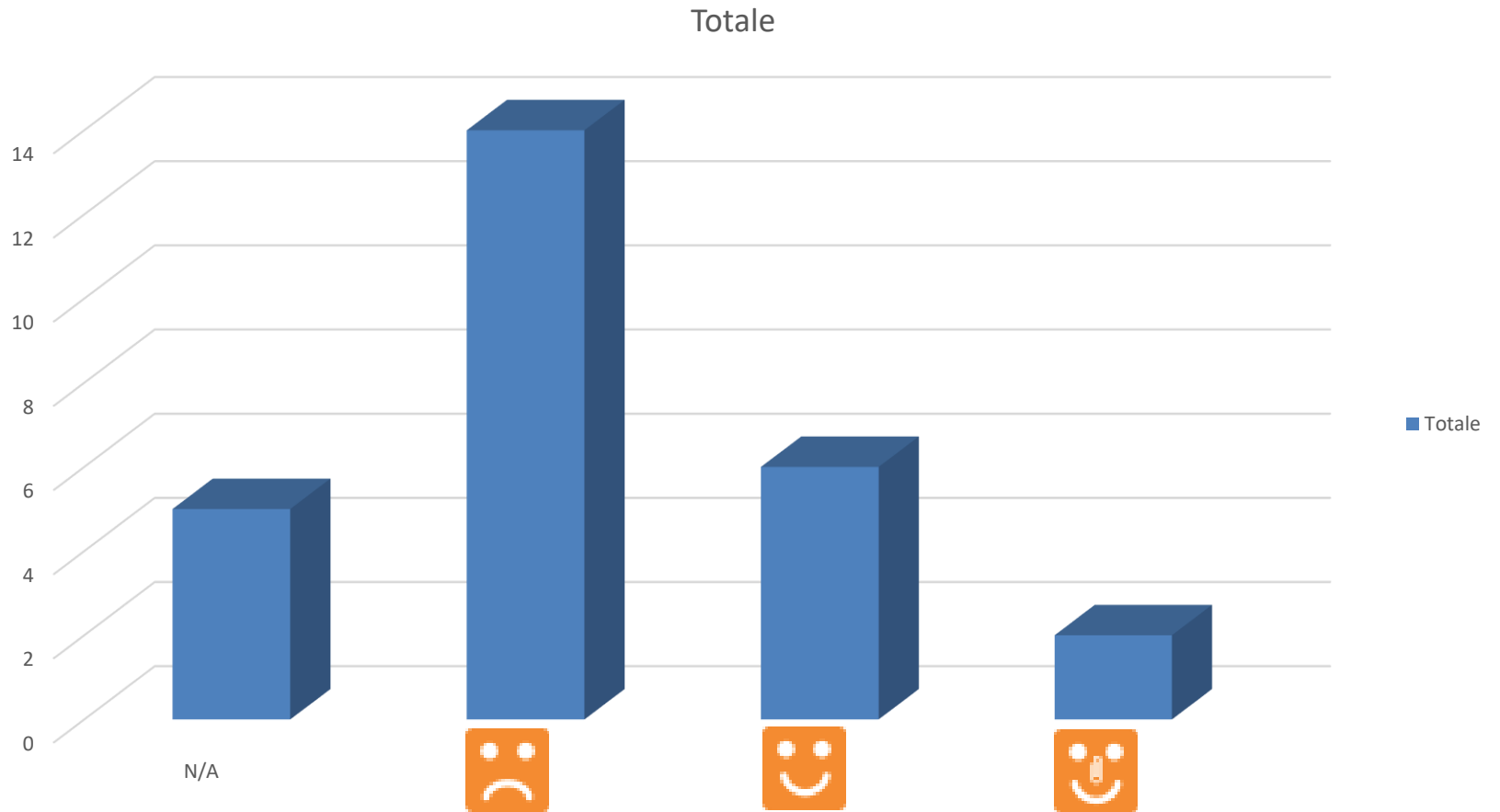
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but attached

# EFFECTIVENESS

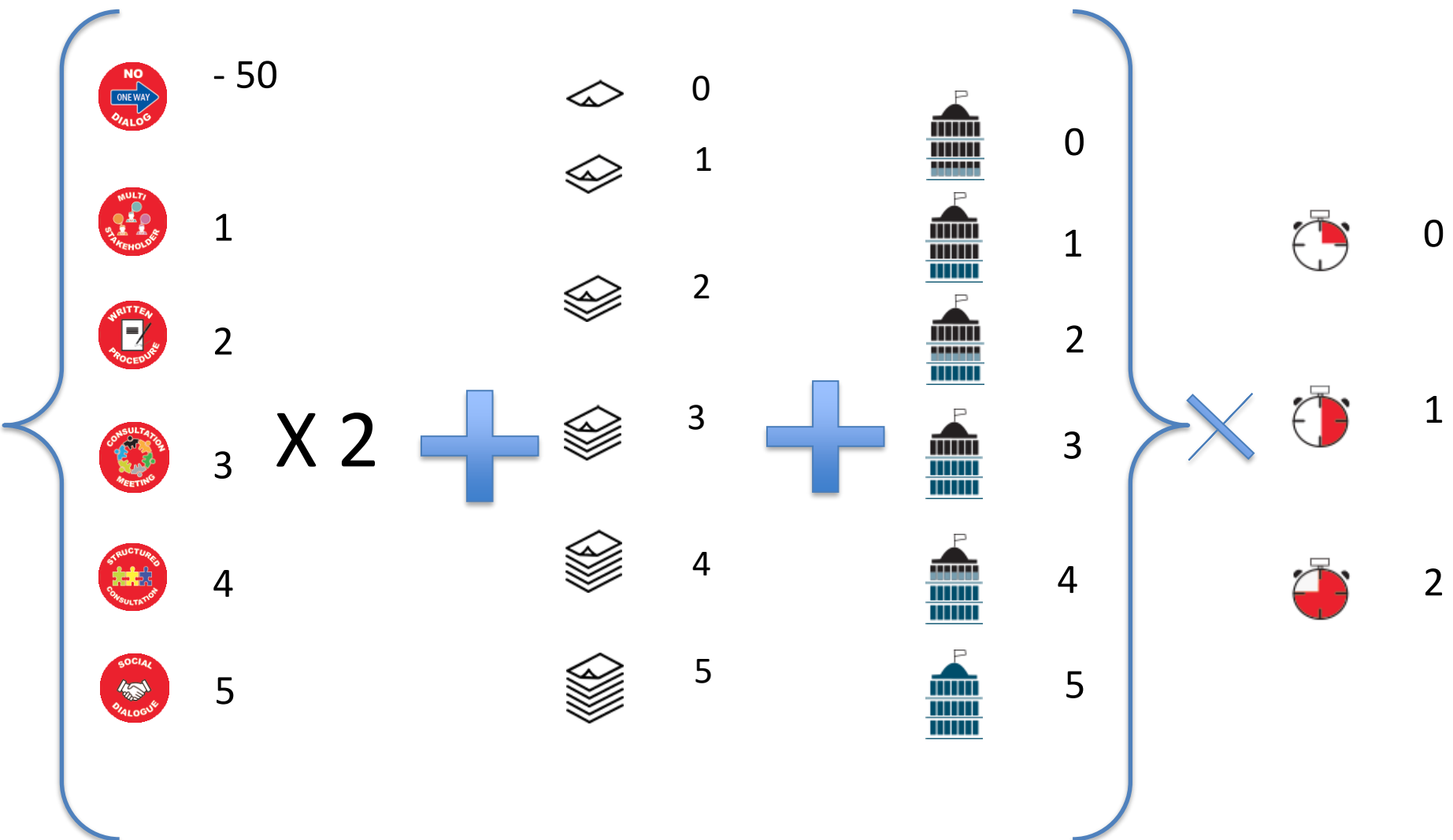
Totale



# VISIBILITY



# TU INVOLVEMENT INDEX



0 = Grey

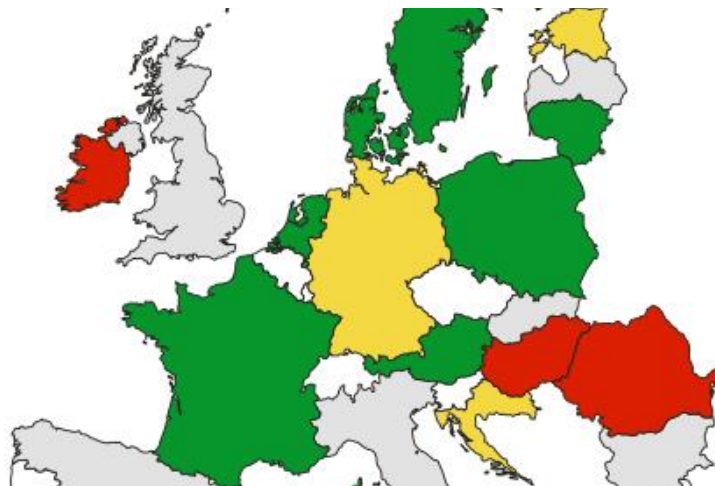
$9 > x \geq 1$

$25 > x \geq 10$

$x \geq 25$

# MAP OF TU INVOLVEMENT

## TRADE UNION INVOLVEMENT INDEX



Elaboration of the ETUC based on the exercise made with EMCO in October 2016.

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